

2017-18 IQAC meeting  
21 July 2017  
6<sup>th</sup> floor

**Ponda Education Society's Ravi S. Naik College of Arts & Science.  
Farmagudi, Ponda, Goa.**

**MINUTES OF THE IQAC MEETING HELD ON 21<sup>st</sup> JULY, 2017**

The first meeting of the Internal Quality Assurance Committee (IQAC) for the academic year 2017-2018 was held on 21<sup>st</sup> July, 2017 at 10.00 am in the Principal's cabin. The following members were present:

1. Dr. V. J. Pissurlekar,
2. Shri. R. G. Desai
3. Prof. Jayant Budkuley
4. Shri. Ashutosh Sardessai
5. Shri. Samir Gawas
6. Shri. Gurunath P. Prabhu Khanolkar
7. Dr. (Ms.) Sunita R. Borkar
8. Shri. Anil V. Bhandiwad
9. Dr. Subhash H. Bhosale
10. Dr. Bhushan. V. Bhave
11. Dr. Shrinivas D. Gokakakar
12. Ms. U. J. Priolkar
13. Dr. (Ms.) Mita N. Amonkar
14. Mr. Milind Gauns
15. Mr. G. P. Shet
16. Mr. Venkatesh Gaunekar

Co-ordinator of the IQAC, Dr. Sunita Borkar welcomed Chairman Dr. V.J. Pissurlekar and other Members of IQAC.

The following agenda items were discussed in the meeting-

Agenda Item 1: To read and confirm minutes of the previous meeting

- Minutes of the previous meeting held on 30<sup>th</sup> April, 2017 were read by the co-ordinator and confirmed. As per the minutes of the meeting the action taken was placed before IQAC by the Co-ordinator, Dr. Sunita Borkar. Brief report of the compliance and activities-
- Introduction of the CBCS at undergraduate level for F.Y. B.A and B.Sc. by the Goa University from academic year 2017-18.
- Introduction of 6 Units Course in Mathematics at T.Y. B.Sc.

- Cake making course for rural women community of Silvanagar was conducted under Training rural women for self employment / self dependence program with the help of PES Management. 27 women participated. (07-05-2016 To 11-05-2016)
- Snacks/ Breakfast making course (36 participants) was conducted for rural women community of Curti from 1<sup>st</sup> July 2017 to 5<sup>th</sup> July, 2017 and Razai Making course (30 participants) is presently going on till to 25<sup>th</sup> July, 2017 under Training rural women for self employment / self dependence program with the help of PES Management .
- Short Term Certificate Course in Food Technology. Dept .of Microbiology) was held from 2<sup>nd</sup> to 6<sup>th</sup> May 2017 and 35 students are going to join the course.
- Uniform for the students is implemented from the beginning of this academic year 2017-18.

Agenda Item 2: To discuss about Teaching plan and diary

- It was decided to convey all departments to prepare teaching plan and to see that teachers maintain teaching diary.

Agenda Item 3: To discuss about Admissions

- Mr. G.P. Khanolker , IQAC member ( Vice Principal/ Convener of Admission committee and IQAC Member) informed about the students admissions for the academic year 2017-18

Agenda Item 4: To discuss about Examination results

- Results of the all the Examinations held in April/ May 2017 were discussed. It was decided to convey HODs to discuss the result in departmental meetings and prepare strategies for further improvement in the results.

Agenda Item 5: To discuss about proposals of starting certificate course/ training programs submitted by the departments.

- Proposals for conducting Certificate Course in Fundamentals of Photography by Dept. Of IT placed before meeting. IQAC discussed and approved the curriculum and fees structure for the same.

Agenda Item 6: To Discuss about conduct of Mushroom cultivation workshop for women.

- IQAC accorded approval for the conduct of one day workshop for women at Bokadbag, Bandora, by the extension cell. This workshop will be useful for rural women to start up a small scale production of mushroom at home 12<sup>th</sup> August 2017

Agenda Item 7: To organize Tree plantation programme.

- It was decided to organize Tree plantation programme in the college campus in collaboration with Survival Nature club and NSS unit.

Agenda Item 8: To take review of the utilization of the Infrastructure Development fund received from RUSA.

- RUSA Co-ordinator, Mr. G. P. Prabhu Khanolker informed IQAC that new laboratory building is under construction. Renovation and upgradation process of Laboratories is about to complete. Process of installation of CCTV in campus, roof mounted exhaust fans and installation of roof mounted LCD projectors is under process.

Agenda Item 9: To Discuss about conduct of Seminars/ Workshops/ Conferences

- IQAC accorded approval for the conduct of one day workshop for all the teachers teaching History in the Under-graduate colleges of Goa to evaluate the syllabi of FYBA and SYBA and titles of the TYBA to be held on 11<sup>th</sup> September 2017.

Agenda Item 10: To Discuss about conduct of State level Exhibition

- IQAC approved the proposal of Dept. of Microbiology for conduct of DST Sponsored State level Exhibition of Research Based Projects for undergraduate students.


Agenda Item 11: Post facto approval for conduct of Extension/ outreach programme


- It was decided to give post facto approval for the Snacks/ Breakfast making course (36 participants) conducted for rural women community of Curti from 1<sup>st</sup> July 2017 to 5<sup>th</sup> July, 2017 and Razai Making course (30 participants) conducted from 21<sup>st</sup> July, 2017 to 25<sup>th</sup> July, 2017 under Training rural women for self-employment / self-dependence program with the help of PES Management .

Agenda Item 12: Any other matters to be discussed with the permission of the Chairperson.

- No matters were discussed under this item.

As there were no more matter to be discussed meeting ended with thanks to chair.

  
Dr. Sunita Borkar  
IQAC Co-ordinator

  
Dr. V. J. Pissurlekar  
Principal



**Ponda Education Society's Ravi S.Naik College of Arts & Science.  
Farmagudi, Ponda, Goa.**

**MINUTES OF THE IQAC MEETING HELD ON 20<sup>th</sup> SEPTEMBER 2017**

The Second meeting of the Internal Quality Assurance Committee (IQAC) for the academic year 2017-2018 was held on 20<sup>th</sup> September 2017 at 10.00 am in the Principal's cabin. The following members were present:

1. Dr. V. J. Pissurlekar,
2. Shri. R. G. Desai
3. Prof. Jayant Budkuley
4. Shri. Ashutosh Sardessai
5. Shri. Samir Gawas
6. Shri. Gurunath P. Prabhu Khanolkar
7. Dr. (Ms.) Sunita R. Borkar
8. Shri. Anil V. Bhandiwad
9. Dr. Subhash H. Bhosale
10. Dr. Bhushan. V. Bhave
11. Dr. Shrinivas D. Gokakakar
12. Ms. U. J. Priolkar
13. Dr. (Ms.) Mita N. Amonkar
14. Mr. Milind Gauns
15. Mrs. Anita G. Narvekar
16. Mr. Venkatesh Gaunekar

Co-ordinator of the IQAC, Dr. Sunita Borkar welcomed Chairman Dr. V.J. Pissurlekar and other Members of IQAC.

The following agenda items were discussed in the meeting-

Agenda Item 1: To read and confirm minutes of the previous meeting

Minutes of the previous meeting held on 21<sup>st</sup> July, 2017 were read by the co-ordinator and confirmed. As per the minutes of the meeting the action taken was placed before IQAC by the Co-ordinator, Dr. Sunita Borkar. Brief report of the compliance and activities-

- Certificate Course in Fundamentals of Photography was conducted by Department of IT from 18<sup>th</sup> August to 18<sup>th</sup> September 2017
- Mushroom cultivation workshop for women was conducted by the Extension cell at Bokadbag, Bandora, on 12<sup>th</sup> August 2017. 25 women participants participated.

- Tree plantation programme was organised in the college campus by Survival Nature club and NSS unit. About 325 NSS volunteers, students and staff members participated in the same. Chairman, Shri Ravi Naik and other Governing council members of Ponda Education Society participated in the tree plantation programme.
- Interclass Ghumat Arti Competition was organized on 17<sup>th</sup> August, 2017.
- Inter-collegiate singing competition 'Shravan Dhara' (based on Monsoon Season) was organized on 27<sup>th</sup> August, 2017
- DST Sponsored State level Exhibition of Research Based Projects for undergraduate students organized by Dept. of Microbiology was held on 19<sup>th</sup> August 2017 65 students participated.

Agenda Item 2: To Discuss regarding celebration of "Swachchata Diwas"

- It was decided to celebrate "Swachchata Diwas" by undertaking a cleaning drive on campus and surrounding areas like Gopal Ganapati Temple, Tourist Cottages Farmagudi, Chatrapati Shivaji Fort and KTC bus stand, Ponda on 2<sup>nd</sup> October 2017 followed by a rally from KTC Bus Stand to college. NSS volunteers, students and staff members to participate in the same.

Agenda Item 3: To discuss about proposals of starting certificate course/ training programs submitted by the departments.

- Proposal for conducting Certificate Course on "Advances in food technology by Department of Microbiology was placed before meeting. IQAC discussed and approved the curriculum and fees structure for the same.

Agenda Item 4: To Discuss about Extension activity/ Outreach programme

- It was decided to conduct one day workshop for women on preparation of certain food items, homemade chocolates and custard using locally available material for self help women group at Bokadbag.


Agenda Item 5: To take review of the utilization of the Infrastructure Development fund received from RUSA.

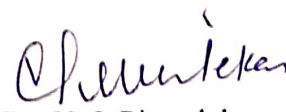
- RUSA Co-ordinator, Mr. G. P. Prabhu Khanolker informed IQAC that new laboratory building' construction is in progress. Renovation and upgradation process of Laboratories is about to complete. Process of installation of CCTV in campus and installation of roof mounted LCD projectors is under process. Process of collection of requirements of laboratory equipments and computers from science departments is on.

Agenda Item 6: Any other matters to be discussed with the permission of the Chairperson.

- No matters were discussed under this item.

As there were no more matter to be discussed meeting ended with thanks to chair.

  
Dr. Sumita Borkar  
IQAC Co-ordinator

  
Dr. V. J. Pissurlekar  
Principal

**Ponda Education Society's Ravi S.Naik College of Arts & Science.  
Farmagudi, Ponda, Goa.**

**MINUTES OF THE IQAC MEETING HELD ON 20<sup>th</sup> DECEMBER 2017**

The Third meeting of the Internal Quality Assurance Committee (IQAC) for the academic year 2017-2018 was held on 20<sup>th</sup> December 2017 at 10.00 am in the Principal's cabin. The following members were present:

1. Dr. V. J. Pissurlekar,
2. Shri. R. G. Desai
3. Prof. Jayant Budkuley
4. Shri. Ashutosh Sardessai
5. Shri. Samir Gawas
6. Shri. Gurunath P. Prabhu Khanolkar
7. Dr. (Ms.) Sunita R. Borkar
8. Shri. Anil V. Bhandiwad
9. Dr. Subhash H. Bhosale
10. Dr. Bhushan. V. Bhave
11. Dr. Shrinivas D. Gokakakar
12. Ms. U. J. Priolkar
13. Dr. (Ms.) Mita N. Amonkar
14. Mr. Milind Gauns
15. Mrs. Anita G. Narvekar
16. Mr. Venkatesh Gaunekar

Co-ordinator of the IQAC, Dr. Sunita Borkar welcomed Chairman Dr. V.J. Pissurlekar and other Members of IQAC.

The following agenda items were discussed in the meeting-

Agenda Item 1: To read and confirm minutes of the previous meeting

Minutes of the previous meeting held on 20<sup>th</sup> September, 2017 were read by the co-ordinator and confirmed. As per the minutes of the meeting the action taken was placed before IQAC by the Co-ordinator, Dr. Sunita Borkar. Brief report of the compliance and activities-

- "Swachchata Diwas" was celebrated by undertaking a cleaning drive on campus and surrounding areas like Gopal Ganapati Temple, Tourist Cottages Farmagudi, Chatrapati Shivaji Fort and KTC bus stand, Ponda on 2<sup>nd</sup> October 2017 followed by a rally from KTC Bus Stand to college. NSS volunteers, students and staff members to participate in the same. 250 NSS volunteers and 110 students and 67 staff members participated.



- One day workshop for women on preparation of certain food items, homemade chocolates and custard using locally available material was conducted for self help women group at Bokadbag on 16<sup>th</sup> October 2017. 65 women participated.

Agenda Item 2: To Discuss about conduct of Seminars/ Workshops/ Conferences

IQAC discussed and accorded approval for-

1. Three days state level workshop on “Conceptual Quantum Chemistry” in collaboration with Indian National Science Academy (INSA), New Delhi to be organized by Dept. of Chemistry.
2. An exhibition of the Documents on Chhatrapati Shivaji, preserved in the Goa Archives in collaboration to be organized by Dept. of History in collaboration with Directorate of Archives and Archaeology, Government of Goa on the occasion of Chhatrapati Shivaji Jayanti to be attended by History students of PES Shri. RSN Higher Secondary School and students of B.Ed from PES college of Education to be held on 19<sup>th</sup> February, 2018.
3. Scientific show “Demonstration of Experiments in Physics” by Prof. M S Marwaha, from Chandigarh. (Department of Physics) to be organized by Dept. of Physics on 21<sup>st</sup> February 2018.
4. Nobel Laureate presentation Competition for the students on the occasion of Science day. To be organized by Department of Physics on 28<sup>th</sup> February 2018.

Agenda Item 3: To Discuss about intercollegiate events.

IQAC discussed and accorded approval for conduct of following intercollegiate events-

- i. Organisation of One day inter-collegiate event “Micronova2K18”. To be organized by Department of Microbiology in collaboration with Directorate of Art and Culture to be held on 3rd February 2018 Eight colleges from Goa participated. 190
- ii. Organisation of One day inter-collegiate event ‘ERA- A TRYST WITH TIME, 2018’ to be organised by Dept. of History to be tentatively held in the Month of February, 2018 Eight colleges
- iii. Organisation of One day inter-collegiate event ‘Psychorocks’ with the theme “Adolescent Psychology-its current issues, trends and applications” of Dept. of Psychology to be held tentatively held in March 20184

Agenda Item 3: to discuss about Extension activities/ Outreach programmes.

It was decided to accord approval for the below listed activities

- i) One day training workshop on Rangoli art, Poetic expression and Pudding making to be organized by extension cell of the college at Mardol Ponda Goa with the help of students as recourse persons. 10<sup>th</sup> February 2018.
- ii) Cake Making, Candle Making, Tailoring Course, Chinese food preparation courses for rural women community from the Curti Khandepar panchayat under Training rural women for self employment/self dependence program with the help of PES management.

iii) Organization of ZUMBA FITNESS Programme for students & staff of Ponda Education Societys institutes and others by PES FORUM of our college ., 10<sup>th</sup> March 2018.

Agenda Item 4: To discuss about proposals of starting certificate course/ training programs submitted by the departments.

Proposals for conducting Certificate Courses-

- Course in 'Rangoli –Sanskar Bhart' by Department .of Microbiology,
- Certificate Course in Archaeology-As a source for the study of History by Dept. of History,
- A short term Certificate Course on "Environmental Conservation and Energy Audit".of Department of Zoology,
- Certificate Course in "Basics of Computer Application and ICT" for college teachers in collaboration with Comtech Academy Ponda Goa by Dept. of Information Technology,
- A Certificate Course in "Adobe Corel Draw and 2D Animation" for students in collaboration with Comtech Academy Ponda Goa by Dept. of Information Technology,
- Certificate course on "Gateway to opportunities in fermented food technology" by Dept of Microbiology,
- and Certificate course in 'Devannagri Typing for students by Dept. of Marathi were placed before meeting .

IQAC discussed and approved the curriculum and fees structure for the same.

Agenda Item 5: Annual Blood donation camp

- It was decided to conduct Blood donation camp with the support of Students council. And NSS unit. It was further decided to maintain list of the Blood donors and their Ph. Numbers and address.

Agenda Item 6: To take review of the utilization of the Infrastructure Development fund received from RUSA.

- RUSA Co-ordinator, Mr. G. P. Prabhu Khanolker informed IQAC that new laboratory building' construction is in progress. Renovation and upgradation process of Laboratories is about to complete. Process of installation of CCTV in campus and installation of roof mounted LCD projectors is under process. Process of collection of requirements of laboratory equipments and computers from science departments is on. We are waiting for second installment of the RUSA funds

Agenda Item 7: Any other matters to be discussed with the permission of the Chairperson.



- Principal informed IQAC that college has been sanctioned three Major and one Minor Reasearch projects by Directorate of Higher Education Goa under the scheme of promotion of Science Education Submitted by following faculty members.

Dr. Satish H. P. Keluskar (Major Project)

Dr. Sunita R. Borkar (Major Project)

Dr. Flory Pereira (Major Project)

Dr. Girish V. S. Kundaikar (Minor Project)

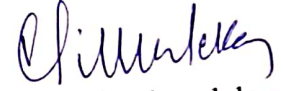
Total Amount Rs. 16.3 Lakhs

IQAC CONGRATULATED Principal and the faculty members.

As there were no more matter to be discussed meeting ended with thanks to chair.



Dr. Sunita Borkar  
IQAC Co-ordinator



Dr. V. J. Pissurlekar  
Principal

**Ponda Education Society's Ravi S.Naik College of Arts & Science.  
Farmagudi, Ponda, Goa.**

**MINUTES OF THE IQAC MEETING HELD ON 8<sup>th</sup> MAY 2018**

The Fourth meeting of the Internal Quality Assurance Committee (IQAC) for the academic year 2017 2018 was held on 8<sup>th</sup> May 2018 at 10.00 am in the Principal's cabin. The following members were present:

1. Dr. V. J. Pissurlekar,
2. Shri. R. G. Desai
3. Prof. Jayant Budkuley
4. Shri. Ashutosh Sardessai
5. Shri. Samir Gawas
6. Shri. Gurunath P. Prabhu Khanolkar
7. Dr. (Ms.) Sunita R. Borkar
8. Shri. Anil V. Bhandiwad
9. Dr. Subhash H. Bhosale
10. Dr. Bhushan. V. Bhave
11. Dr. Shrinivas D. Gokakakar
12. Ms. U. J. Priolkar
13. Dr. (Ms.) Mita N. Amonkar
14. Mr. Milind Gauns
15. Mrs. Anita G. Narvekar
16. Mr. Venkatesh Gaunekar

Co-ordinator of the IQAC, Dr. Sunita Borkar welcomed Chairman Dr. V.J. Pissurlekar and other Members of IQAC.

The following agenda items were discussed in the meeting-

Agenda Item 1: To read and confirm minutes of the previous meeting

Minutes of the previous meeting held on 20th December, 2017 were read by the co-ordinator and confirmed. As per the minutes of the meeting the action taken was placed before IQAC by the Co-ordinator, Dr. Sunita Borkar. Brief report of the compliance and activities-

Agenda Item 2: To Discuss about conduct of Seminars/ Workshops/ Conferences

IQAC discussed and accorded approval for-

- Three days state level workshop on "Conceptual Quantum Chemistry" in collaboration with Indian National Science Academy (INSA), New Delhi organized by Dept. of Chemistry was held from 9<sup>th</sup> February to 11<sup>th</sup> February 2018.



- An exhibition of the Documents on Chhatrapati Shivaji, preserved in the Goa Archives in collaboration to be organized by Dept.of History in collaboration with Directorate of Archives and Archaeology, Government of Goa on the occasion of Chhatrapati Shivaji Jayanti to be attended by History students of PES Shri. RSN Higher Secondary School and students of B.Ed from PES college of Education was held on 19<sup>th</sup> February, 2018
- Scientific show “Demonstration of Experiments in Physics” by Prof. M S Marwaha, from Chandigarh was organized by Dept. of Physics on 21<sup>st</sup> February 2018
- Nobel Laureate presentation Competition for the students on the occasion of Science day. was organized by Department of Physics on 28<sup>th</sup> February 2018
- Department of Microbiology organized One day inter-collegiate event “Micronova2K18”. To be organized by Department of Microbiology in collaboration with Directorate of Art and Culture to be held on 3rd February 2018. 190 Participant from eight colleges participated.
- Dept. of History organized One day inter-collegiate event ‘ERA- A TRYST WITH TIME, on 26<sup>th</sup> February, 2018. 200 students from Eight colleges from Goa participated.
- One day inter-collegiate event ‘Psychorocks’ with the theme “Adolescent Psychology-its current issues, trends and applications” of Dept. of Psychology was held on 9<sup>th</sup> March 2018. 85 students from 4 colleges participated in the event.
- One day training workshop on Rangoli art, Poetic expression and Pudding making was organized on 10<sup>th</sup> February 2018 by extension cell of the college at Mardol Ponda Goa with the help of students as recourse persons. 25 participants benefited.
- Following courses were organized for Training rural women for self employment / self dependence program with the help of PES Management
  - i. Cake Making Course at Nagamasjid Curti from 12-02-2018 to 16-02-2018 ( Participant 30)
  - ii. Candle Making Course at Nagazar Curti from 07-03-2018 to 11-03-2018 (Participant 30)
  - iii. Tailoring Course at Haveli Curti from 13-04-2018 to 27-04-2018 ( Participant 25)
  - iv. Chinese Dishes Making Course at New Hsg. Board Curti P from 09-05-2018 to 14-05-2018 (Participant 20)
- PES FORUM of our college organized ZUMBA FITNESS Programme for students & staff of Ponda Education Societys institutes and others on 10<sup>th</sup> March 2018 (245 participants)
- Certificate Courses organized-

- i. Certificate Course in Rangoli –Sanskar Bhart by Department of Microbiology was organized on 29<sup>th</sup> January 2018 to 3<sup>rd</sup> February 2018 (45 Participants)
- ii. Certificate Course in Archaeology-As a source for the study of History by Dept. of History was organized on 29<sup>th</sup> January 2018 to 5<sup>th</sup> February 2018 (45 participant)
- iii. A short term Certificate Course on “Environmental Conservation and Energy Audit”. by Department of Zoology, was organized from 28<sup>th</sup> February to 7<sup>th</sup> March 2018 (29 Participant)
- iv. Certificate Course in “Basics of Computer Application and ICT” for college teachers in collaboration with Comtech Academy Ponda Goa by Dept. of Information Technology was organized on April 2018 (30 Participant)
- v. A Certificate Course in “Adobe Corel Draw and 2D Animation” for students in collaboration with Comtech Academy Ponda Goa by Dept. of Information Technology was organized on May 2018 (25 Participant)
- vi. Certificate course on “Gateway to opportunities in fermented food technology”.by Dept of Microbiology was organized from 26<sup>th</sup> April to 5<sup>th</sup> May, 2018 30 Participant)
- vii. Certificate course in ‘Devannagri Typin’g for students by Dept. of Marathi was organized from 7<sup>th</sup> May to 15<sup>th</sup> May 2018 (55 Participant)

- Annual Blood donation camp was held on 31<sup>st</sup> January 2018. 101 units were collected
- Three Major and one Minor Research projects project worth total amount of Rs. 16.3 lakhs are sanctioned by Directorate of Higher Education Goa under the scheme of promotion of Science Education.
- Books published by our faculty:
  - i. **Dr. Bhushan Bhave** published a book on” Konkani Sahitya Vimarsh which was released at the hands of Prof. Varun Sahni Hon. Vice-Chancellor of Goa University on 13th September 2017.
  - ii. **Dr. Bhushan Bhave**Published 2 translated books titled ‘Katha Saraswati’ & ‘NadiSaraswti’ at IMB Hall, Panaji at the hands of Smt. Mrudula Sinha, Hon’ble Governor of Goa an 9th May, 2018.
  - iii. **Dr. Badruddin** edited and published a book on Human Rights: National and Global Agenda,The book was released by Shri Prabhakar Timble, former Goa State Election Commissioner on 17 October 2017.
  - iv. **Dr. SimaKamat** , *Department of Botany* Published book on nutrition titled Ahar Darpan, Balanced, Dietary Vegetarian Formulations June 2017 ISBN 978-93-83669-44.9

#### Agenda item 2: Review of the activities of Alumni association

- Alumni association:
  - i. Alumni association in association with the N.S.S Unit of the college organized a talk by Shri. Milind Dessai, a member of Regional transport Authority on 23<sup>rd</sup> September 2017 on the topic “Road Safety”.



- ii. Alumni association collaborated with Department of Microbiology to conduct a certificate course on "Advances in Food Technology" held from 26<sup>th</sup> December 2017 to 30<sup>th</sup> December 2017.
- iii. Alumni association in collaboration with Department of Microbiology conducted a certificate course on "Rangoli – Sanskar Bharati" from 29<sup>th</sup> January 2018 to 3<sup>rd</sup> February 2018.
- iv. Alumni association organized a talk in collaboration with Zoology Study Forum on "Environment Science in Wildlife Research and Conservation" by our Alumni and Co-founders of ECRO India, Mr. Laxmikant Dessai and Mr. Dattaram Phadte.
- v. Alumni association in collaboration with Physics Department and management of PES felicitated Dr. Vithal Tilvi from University of Arizona for his outstanding achievement in Astrophysics. He delivered a lecture on "A journey from village to discovering galaxies" on 29<sup>th</sup> March 2018.
- vi. Alumni association in collaboration with Department of Microbiology conducted a certificate course on "Fermentation Food Technology" held from 26<sup>th</sup> April 2018 to 5<sup>th</sup> May 2018.

Agenda item 3: Review of the quality initiatives undertaken by IQAC during academic year (2017-18).

IQAC coordinator presented various quality initiatives undertaken by IQAC during academic year 2017-18. Information about various Curricular, Extra curricular, Co curricular, extension activities conducted by the college under the guidance and support of IQAC till the date of this meeting was placed before the members.

- Institution has been placed in the rank band of 101-150 among the Colleges in India assessed by N.I.R.F. using broad parameters covering Teaching, Learning and Resources, Research and Professional Practices, Graduation Outcome, Outreach and Inclusivity and Perception.
- Introduction of Mathematics 6 Units Course for T.Y. B. Sc
- Extension activity with the objective to demonstrate mushroom cultivation preparation of certain food items, homemade chocolates and custard using locally available material was organized for self help groups of women including Training rural women for self employment / self dependence by conducting courses in Candle making, Cake making, artificial Jewelry making, etc
- Nine short term certificate courses were conducted by various departments of the college.
- Five State level seminars organized
- 3 staff members were awarded their Ph.D
- Staff and students attended Certificate course of one week duration (9 - 16 April 2018) in Computer Applications and ICT Skills conducted by Department of Information Technology in collaboration with Comtech Computer Academy, Ponda.
- Students were encouraged to participate in various state level and institutional level and Competitions organized by other colleges and institutions.
- Implementation of uniform for the students from the academic year 2017-18
- The Directorate of Higher Education, Govt. of Goa under the scheme of promotion of science education sanctioned four research projects for total amount of Rs. 16.3 lakhs.

- CBCS was introduced for F.Y. B.A and B.Sc.

A member expresses their satisfaction about the same.

Agenda item 4: To start Post graduate programme in microbiology

- Looking at the demand it was decided to start Post graduate programme in microbiology on grant-in – aid basis or Self finance bases. HoD of Microbiology Department to take lead of the same.

Agenda item 5: To discuss Plans of action for next academic year (2018-19)

- Participation in N.I.R.F
- Inauguration of new chemistry block under RUSA Infra structure development of the college for new constructions, repairs, renovations and purchase of new equipments utilising RUSA Funds.
- Setting up and inauguration of “Food Technology Incubation Centre”
- A medical camp for girls in collaboration with Indian Medical Association, Medical centre, P.T.A. and the Women Cell.
- Establishment of P.E.S. "Writers" Club and "Dancers" Club
- To increase the programme options available to students in terms of Diplomas and Certificates courses
- To encourage faculty development programmes, like conduct of seminars, workshops etc.
- To apply for major/minor research projects to various funding agencies.
- To apply for affiliation to start Post Graduate Programme in Microbiology from June 2018.
- To encourage Staff to attend and present research papers in Seminars/Conferences.
- To promote collaborative research through Memorandum of Understanding (MoU) with academic bodies / industries.
- To adopt a village under NSS activity
- To increase the programme options available to students in terms of Diplomas and Certificates courses.
- To cater to the needs of slow learners through remedial classes.
- To provide Placement services to students.
- To promote Extra curricular and Co curricular activities amongst students for all round development.
- To encourage students to participate in Extra curricular and Co curricular activities organized by other institutions.
- To conduct Career advancements of staff
- Setting of Rain water harvesting system on college campus
  - Construction of vermicompost unit
  - Installation of solar panels
  - Collaborations with research institutions.
  - To procure Sound system, CCTV facility, Laboratory equipments under infrastructure development funds of RUSA




Agenda Item 6: To take review of the utilization of the Infrastructure Development fund received from RUSA.

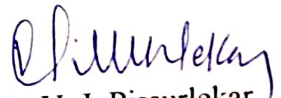
- RUSA Co-ordinator, Mr. G. P. Prabhu Khanolker informed IQAC that new laboratory building' construction is in progress. Renovation and upgradation process of Laboratories is about to complete. Process of installation of CCTV in campus and installation of roof mounted LCD projectors is under process. Process of collection of requirements of laboratory equipments and computers from science departments is on. We have received second installment of RS. 50 lakhs on 15<sup>th</sup> January, 2018 and have accelerated work of procurement of the equipments.

Agenda Item 7: Any other matters to be discussed with the permission of the Chairperson.

- Principal expressed sincere thank all IQAC member and specially members outside college for their support, guidance throughout the Academic Year.

As there were no more matter to be discussed meeting ended with thanks to chair.

  
Dr. Sumita Borkar  
IQAC Co-ordinator

  
Dr. V. J. Pissurlekar  
Principal