

## **Best Practice – I**

1. Title of the Practice: Teacher- Student Guide Scheme

2. The context that required the initiation of the practice – To provide personal attention to realize individual potential, to build a cordial relationship between the students and teachers, to provide guidance and monitor the performance of the students in academic programmes.

3. Objectives of the practice – In one of the staff meeting, it was felt that the students should be mentored by the teachers in their academic and personal life. Teachers as mentors will have a positive impact in the life of the student and act as guardian of the allotted students. The scheme works in the atmosphere of trust between the students and the teachers.

4. The practice – Each academic year, a group of students of different subjects of the Arts and Science faculty are allotted to the teachers. The teachers are supposed to conduct at least two to four meetings with the allotted students in a year. That is how the teachers take stock of their academic performance as well as personal problems. The concerned teacher identifies the cases of academic, financial and personal problems. Teacher in consultation with the Principal, subject teachers, parents and if necessary, management is involved in resolving the problem. In serious cases, a help of professional counsellor is sought.

5. Obstacles faced if any and strategies adopted to overcome them – On an average, 10 per cent of the students come under problematic category. Time constraint of the teacher, cooperation from students as well as their parents need to be considered.

6. Impact of the practice

1. Regular and Punctual; Improvement in attendance.

2. Sincerity in work.

3. Improvement in Performance.

4. Improvement in Social Life.

5. Decrease in Dropout and Failures.

7. Resources required - Besides faculty involvement, experts such as social workers, psychologist, psychiatrist, etc. are required for the better outcome of this scheme.

## **Best Practice – II**

### 1. Title of the Practice: Book Bank Scheme

2. The context that required the initiation of the practice– Needy and deserving students should get a copy of the text books for their study. The other goal is that the books which are costly, rare, and beyond the purchasing power of the students should be made available to them.

### 3. Objectives of the practice

The majority of the students are from weaker, economically backward and marginalized sections of the society coming from rural areas. The Principal and the staff felt that the students depend upon the notes of the teachers rather than extracting additional information from the books, as purchase of such books is beyond their reach. Hence, they should be provided with the text as well reference books.

### 4. The Practice

In the beginning of each academic year, the applications are invited from students who would like to avail this facility. A book bank committee appointed by the Principal monitor the scheme and the books are issued to the deserving students. Those students who are in need of some reference books which are not available in the library are provided through this scheme. The contribution to this book bank in the form of books is from ex-students, well-wishers, retired teachers, retired scientist from various research institutions and from industries.

5. Obstacles faced if any and strategies adopted to overcome them– The scheme has an inherent problem in selection of students who need this facility. Due to mishandling, the pages of the books get torn, books are damaged and hence they cannot be in use for the next batch.

### 6. Impact of the practice

Every year, around 20 percent of the students strength of the college avail this facility, whereas many students use this facility for reference purpose. Due to this scheme, reading and study habit among the students have developed which is a healthy sign. Performance of students has also improved.

7. Resources Required - Separate place for storing and maintaining the books different from the library of the college is essential. Manpower and maintenance of records have to be catered.